



BROMSGROVE DISTRICT COUNCIL

MEETING OF THE OVERVIEW AND SCRUTINY BOARD

MONDAY 24TH OCTOBER 2022

AT 6.00 P.M.

PARKSIDE SUITE - PARKSIDE

MEMBERS: Councillors C.A. Hotham (Chairman), J. Till (Vice-Chairman), S. J. Baxter, A. J. B. Beaumont, S. R. Colella, R. J. Deeming, R. J. Hunter, H. J. Jones, A. D. Kriss, P. M. McDonald and C. J. Spencer

AGENDA

1. Apologies for Absence and Named Substitutes

2. Declarations of Interest and Whipping Arrangements

To invite Councillors to declare any Disclosable Pecuniary Interests or Other Disclosable Interests they may have in items on the agenda, and to confirm the nature of those interests.

3. Levelling Up Funding Update - Report to follow

This report will be published in a Supplementary Papers pack.

4. UK Shared Prosperity Fund - Update - Report to follow

This report will be published in a Supplementary Papers pack.

5. Climate Change Strategy/Carbon Reduction Implementation Plan - Report to Follow

This report will be published in a Supplementary Papers pack once it has been published for the consideration of the Cabinet.

6. Fuel Poverty Task Group - Final Report

This report will be published in a Supplementary Papers pack.

7. Finance and Budget Working Group - Update

8. **Task Group Updates**
9. **Worcestershire Health Overview and Scrutiny Committee - Update**
10. **Cabinet Work Programme (Pages 1 - 12)**
11. **Overview and Scrutiny Board Work Programme (Pages 13 - 20)**

Parkside
Market Street
BROMSGROVE
Worcestershire
B61 8DA

14th October 2022

K. DICKS
Chief Executive

**If you have any queries on this Agenda please contact
Mat Sliwinski**

**Parkside, Market Street, Bromsgrove, B61 8DA
Tel: (01527) 64252 Ext: 3095
Email: mateusz.sliwinski@bromsgroveandredditch.gov.uk**

GUIDANCE ON FACE-TO-FACE MEETINGS

At the current time, seating at the meeting will be placed in such a way as to achieve as much space as possible for social distancing to help protect meeting participants.

If you have any questions regarding the agenda or attached papers, please do not hesitate to contact the officer named above.

GUIDANCE FOR ELECTED MEMBERS ATTENDING MEETINGS IN PERSON

Members and Officers who still have access to lateral flow tests (LFTs) are encouraged to take a test on the day of the meeting. Meeting attendees who do not have access to LFTs are encouraged not to attend a Committee if they have if they have common cold symptoms or any of the following common symptoms of Covid-19 on the day of the meeting; a high temperature, a new and continuous cough or a loss of smell and / or taste.

The meeting venue will be fully ventilated, and Members and officers may need to consider wearing appropriate clothing in order to remain comfortable during proceedings.

PUBLIC ATTENDANCE AT MEETINGS

Members of the public will be able to access the meeting if they wish to do so. Seating will be placed in such a way as to achieve as much space as possible for social distancing to help protect meeting participants. It should be noted that members of the public who choose to attend in person do so at their own risk.

Members of the public who still have access to lateral flow tests (LFTs) are encouraged to take a test on the day of the meeting. Meeting attendees who

do not have access to LFTs are encouraged not to attend a Committee if they have any of the following common symptoms of Covid-19 on the day of the meeting; a high temperature, a new and continuous cough or a loss of smell and / or taste.

Notes:

Although this is a public meeting, there are circumstances when Council might have to move into closed session to consider exempt or confidential information. For agenda items that are exempt, the public are excluded.



INFORMATION FOR THE PUBLIC

Access to Information

The Local Government (Access to Information) Act 1985 widened the rights of press and public to attend Local Authority meetings and to see certain documents. Recently the Freedom of Information Act 2000 has further broadened these rights, and limited exemptions under the 1985 Act.

- You can inspect agenda and public reports at least five days before the date of the meeting.
- You can inspect minutes of the Council, Cabinet and its Committees/Boards for up to six years following a meeting.
- You can have access, upon request, to the background papers on which reports are based for a period of up to six years from the date of the meeting. These are listed at the end of each report.
- An electronic register stating the names and addresses and electoral areas of all Councillors with details of the membership of all Committees etc. is available on our website.
- A reasonable number of copies of agendas and reports relating to items to be considered in public will be made available to the public attending meetings of the Council, Cabinet and its Committees/Boards.
- You have access to a list specifying those powers which the Council has delegated to its Officers indicating also the titles of the Officers concerned, as detailed in the Council's Constitution, Scheme of Delegation.

You can access the following documents:

- Meeting Agendas
- Meeting Minutes
- The Council's Constitution

at www.bromsgrove.gov.uk

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CABINET LEADER'S WORK PROGRAMME

1 NOVEMBER 2022 TO 28 FEBRUARY 2023
(published as at 3rd October 2022)

This Work Programme gives details of items on which key decisions are likely to be taken in the coming four months by the Council's Cabinet

The Work Programme gives details of items on which key decisions are likely to be taken by the Council's Cabinet, or full Council, in the coming four months. **Key Decisions** are those executive decisions which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in an area comprising two or more wards in the district;

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided, alternatively you may write to the Head of Legal, Democratic and Property Services, Parkside, Market Street, B61 8DA or e-mail: democratic@bromsgroveandredditch.gov.uk

The Cabinet's meetings are normally held every four weeks at 6pm on Wednesday evenings at Parkside. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527 64252 ext 3031) to make sure it is going ahead as planned. If you have any queries Democratic Services Officers will be happy to advise you. The full Council meets in accordance with the Councils Calendar of Meetings. Meetings commence at 6pm.

CABINET MEMBERSHIP

Councillor K J May	Leader of the Council and Portfolio Holder for Economic Development, Regeneration and Strategic Partnerships
Councillor G. Denaro	Deputy Leader and Portfolio Holder for Finance and Enabling
Councillor M. Sherrey	Portfolio Holder for Environmental Services and Community Safety
Councillor P. Thomas	Portfolio Holder for Planning and Regulatory Services
Councillor M. Thompson	Portfolio Holder for Leisure, Culture and Climate Change
Councillor S. Webb	Portfolio Holder for Health and Well Being and Strategic Housing

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Fees and Charges 2023/24 Key: No	Council 7 Dec 2022		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 Councillor G. N. Denaro
Bromsgrove 2040 Vision Key: No	Cabinet Not before 23rd Nov 2022 Council Not before 7th Dec 2022		Report of the Head of North Worcestershire Economic Development and Regeneration	Ostap Paparega, Head of North Worcestershire Economic Development and Regeneration Tel: 01562 732192 Councillor K. J. May
Bromsgrove Centres Strategy Key: Yes	Cabinet 23 Nov 2022		Report of the Head of Planning, Regeneration and Leisure Services	Lyndsey Berry, Bromsgrove Centres Manager Tel: (01527) 881221 Councillor K. J. May

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
District Heat Network - Proposed Revision Key: Yes	Cabinet Not before 23rd Nov 2022		Report of the Head of Community and Housing Services	Judith Willis, Head of Community and Housing Services Tel: 01527 64252 Ext 3284 Councillor M. A. Sherrey, Councillor G. N. Denaro
Financial and Performance Monitoring Quarter 2 Report Key: No	Cabinet 23 Nov 2022		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 Councillor G. N. Denaro
Financial Outturn Report 2021/22 Key: No	Cabinet 23 Nov 2022 Council 7 Dec 2022		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 Councillor G. N. Denaro

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Fuel Poverty Task Group Report (Overview and Scrutiny) Key: No	Cabinet 23 Nov 2022		Report of the Chairman of the Fuel Poverty Task Group	Amanda Scarce, Senior Democratic Services Officer (Bromsgrove) Tel: 01527 881443 Councillor R. J. Hunter
HR and Organisational Development / People Strategy Key: No	Cabinet 23 Nov 2022		Report of the Head of Business Transformation, Organisational Development and Digital Strategy	Deb Poole, Head of Transformation, Organisational Development and Digital Services Tel: 01527 881256 Councillor G. N. Denaro
Medium Term Financial Plan 2023/24 to 2025/26 - Update Key: Yes	Cabinet 23 Nov 2022		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 Councillor G. N. Denaro

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Parking Enforcement Service Level Agreement Key: Yes	Cabinet 23 Nov 2022		Report of the Head of Environmental and Housing Property Services	Kevin Hirons, Environmental Services Manager Tel: 01527 881705 Councillor M. A. Sherrey
Sherwood Road Footbridge, Aston Fields - Permanent Closure of Footbridge, Removal of Bridge Deck and Transfer of Ownership to Severn Trent Water Ltd Key: Yes	Cabinet 23 Nov 2022		Report of the Head of Environmental and Housing Property Service	Pete Liddington Tel: 01527 534108 Councillor M. A. Sherrey
Treasury Management Report - Six Month Update Key: No	Cabinet 23 Nov 2022		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 Councillor G. N. Denaro

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Worcestershire Housing Strategy 2040 Key: No	Cabinet 23 Nov 2022		Report of the Chief Executive	Judith Willis, Head of Community and Housing Services Tel: 01527 64252 Ext 3284 Councillor S. A. Webb
Homelessness Prevention Grant 2023/24 Key: Yes	Cabinet 18 Jan 2023		Report of the Head of Community and Housing Services	Amanda Delahunty, Strategic Housing Officer Tel: 01527 881269 Councillor S. A. Webb
Final Council Tax Support Scheme 2023/24 Key: No	Cabinet 18 Jan 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 Councillor G. N. Denaro

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Financial Monitoring Report Key: No	Cabinet 18 Jan 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 Councillor G. N. Denaro
Council Tax Base 2023/24 Key: No	Cabinet 18 Jan 2023 Council 25 Jan 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 Councillor G. N. Denaro
Quarterly Risk Update Key: No	Cabinet 18 Jan 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 Councillor G. N. Denaro

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Medium Term Financial Plan 2023/24 to 2025/25 - Update Key: No	Cabinet 18 Jan 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 Councillor G. N. Denaro
Bromsgrove Town Centre Regeneration - Land at the Dolphin Centre and at Windsor Street Key: Yes	Cabinet 15 Feb 2023		Report of the Chief Executive	Kevin Dicks, Joint Chief Executive Tel: 01527 64252 Ext 3250 Councillor K. J. May
Decarbonisation of the Council Fleet Key: No	Cabinet 15 Feb 2023 Council 22 Feb 2023		Report of the Head of Environmental and Housing Property Services	Kevin Hirons, Environmental Services Manager Tel: 01527 881705 Councillor M. A. Sherrey

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Financial and Performance Monitoring Quarter 3 Report Key: No	Cabinet 15 Feb 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 Councillor G. N. Denaro
Council Tax Resolutions 2023/24 Key: No	Cabinet 15 Feb 2023 Council 22 Feb 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 Councillor G. N. Denaro
2023/24 Budget and Medium Term Financial Plan 2023/24 to 2025/26 (Including Treasury Management Strategy and Capital Programme) Key: No	Cabinet 15 Feb 2023 Council 22 Feb 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 Councillor G. N. Denaro

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Pay Policy Statement 2023/24 Key: No	Cabinet 15 Feb 2023 Council 22 Feb 2023		Report of the Executive Director of Resources	Becky Talbot, Human Resources and Development Manager Tel: 01527 64252 Councillor G. N. Denaro
Financial Monitoring Report Key: No	Cabinet 15 Mar 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 Councillor G. N. Denaro
Quarterly Risk Update Key: No	Cabinet 15 Mar 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 Councillor G. N. Denaro

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Environment Act - Changes to Waste Services - Implications Key: No	Cabinet Not before 1st Jun 2023 Council Not before 21st Jun 2023		Report of the Head of Environmental and Housing Property Services	Guy Revans, Head of Environmental and Housing Property Services Tel: 01527 64252 ext 3292 Councillor M. A. Sherrey

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OVERVIEW AND SCRUTINY BOARD

WORK PROGRAMME

2022-2023

RECOMMENDATION:

That the Board considers and agrees the work programme and updates it accordingly.

ITEMS FOR FUTURE MEETINGS

Date of Meeting	Subject	Additional Information
24 th October 2022	Levelling Up Funding Update	
	UK Shared Prosperity Fund – Update	
	Climate Change Strategy/Carbon Reduction Implementation Plan	
	Fuel Poverty Task Group – Final Report	
	Working Group Updates	
	Any Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader’s Work Programme	
21 st November 2022	Bromsgrove 2040 Update	
	CCTV – Digital Upgrade Update	
	Replacement Street Signs	
	Corporate Performance Dashboard	
	Working Group Updates	
	Any Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader’s Work Programme	
17 th January 2023	Electric Chargers in the District	
	Any Task Group Updates	
	Working Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader’s Work Programme	
13 th February 2023	Bromsgrove Town Centre Regeneration - Land at the Dolphin Centre - pre-scrutiny	
	Working Group Updates	
	Any Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader’s Work Programme	
13 th March 2023	Working Group Updates	
	Any Task Group Updates	

Agenda Item 11

	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader’s Work Programme	
17 th April 2023	Overview and Scrutiny Board – Annual Report 2022-2023	
	Working Group Updates	
	Any Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader’s Work Programme	

Items for consideration in 2022 - 2023

2022/2023

- Decarbonisation of the Council Fleet – due for consideration not before April 2023
- Strategic Transport Assessment
- Homelessness – Post Covid (including Homelessness - The Overview and Scrutiny Board could revisit recommendations made by a previous Task Group on this subject)

When considering topics for investigations Members may wish to take into account the Council's Strategic Purposes as detailed below:



Run & grow a successful business

What does this mean to me?

Businesses choose to come to Bromsgrove & grow here, providing services & jobs.

Further development enhances the town & district centres as places that people want to visit.

Improved connectivity makes life easier, whether that's on the roads or online.

Why?

As an entrepreneurial area, supporting business is incredibly important for the District. Through North Worcestershire Economic Development & Regeneration we will continue to support new businesses. We will also work with established companies within the District to help them grow & flourish.

We are committed to making the Town & district centres places that residents & visitors can enjoy & that attract a variety of businesses.

Celebrating the rising stars of North Worcestershire



Priority: Economic development & regeneration

We will:

Consult businesses to understand current needs & growth plans, working with partners to support business growth.

How we will measure it:

- Number of businesses engaged through the consultation
- Number of existing businesses supported to grow & develop

Work & financial independence



What does this mean to me?

There are more opportunities for young people, with the right skills for local businesses.

Money management support will help to reduce debt & increase financial confidence.

People get the benefits they are entitled to, when they need them.

Why?

The economic picture for Bromsgrove District is positive, with consistently low unemployment. However, the Indices of Multiple Deprivation 2015 (specifically income, employment & education indicators) show there were issues, particularly in parts of Charford & Sidemoor.

We will support our residents to access work opportunities in new industries, focusing on the skills agenda. We will also work with residents to help them manage their money & access the right benefits.



Priority: Skills for the future

We will:

Undertake a skills audit with partners & work together with them to address any gaps.

How we will measure it:

- Number engaged through the skills audit.



**Live independent,
active & healthy lives**

**What does this
mean to me?**

People are supported to maintain a healthy lifestyle.

Communities & individuals feel less isolated.

There are more positive things to do through improved access to sport & cultural activities.

Why?

Whilst the health of people in Bromsgrove District is generally good, health priorities include improving mental well-being, increasing physical activity & ageing well. Increasing numbers of people living with reduced mobility, dementia & diabetes are an issue for the District. Through the Bromsgrove Partnership, Bromsgrove District Council will continue to play its part in addressing these issues.

We also want to enhance sport & cultural opportunities in the District, which will have health & social benefits.



**Priority: Improving
health & well-being**

We will:

Support targeted activities for healthy lifestyles.

How we will measure it:

- Number of people accessing targeted activities
- Number of people with diabetes
- Number of people who have had a stroke

Affordable & sustainable homes



What does this mean to me?

More affordable & appropriate homes become available.

Private tenants have homes which are safe & tenancies which are secure & affordable.

Homes can adapt to changes in circumstances & are increasingly energy efficient.

Why?

Bromsgrove has the highest level of home ownership in Worcestershire, & the smallest private rented sector in the county; demand for housing within the district has had a significant impact on property prices.

Access to affordable housing is recognised as an issue, as is ensuring homes are sustainable into the future.



Priority: A balanced housing market

We will:

Develop & implement a District Housing Strategy.

How we will measure it:

- Number of affordable homes (commitments & completions)

Communities which are safe, well-maintained & green



What does this mean to me?

Crime & anti-social behaviour reduces even further & the fear of crime also starts to decrease.

The district is well-maintained & people feel involved in keeping it clean.

It's easier to recycle more & reduce waste going to landfill.

Why?

Bromsgrove District Council has committed to playing its part in addressing the impact of climate change; from work to increase recycling to support to reduce fuel poverty, a **green thread** runs throughout this Council Plan.

It is important to ensure that Bromsgrove remains attractive for everyone, & our Place Teams, in partnership with local communities, provide a strong service across the District.

The District is a low crime area; through the North Worcestershire Community Safety Partnership we continue to work hard to address the causes of crime & anti-social behaviour & to support victims.



Priority: Reducing crime & disorder

We will:

Target the causes of crime affecting the night-time economy.

How we will measure it:

- Anti-social behaviour reports in the Town & district centres
- Crimes in the Town & district centres